

Montgomery County Community College

Spring, 2005

Spanish 102, Elementary Spanish II
Section CC

Class Meetings: MWF 10:10-11:05

Instructor: Sra. G. Elórtégui
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Office: Parkhouse 417
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Course Prerequisites: Spanish 101 or equivalent

Catalog Overview

A continuation of SPA 101, with increased emphasis on reading and conversational skills.

Course Objectives

Spanish 102 continues to introduce students to Spanish grammar and basic vocabulary. All four skills of second language acquisition will be developed: listening comprehension, speaking, reading, and writing. This course will provide students with confidence to communicate in Spanish at a basic level.

At the end of the course students will be able to:

- Ask simple questions about everyday situations
- Provide personal information
- Recognize and express basic vocabulary related to daily activities, holidays, school and careers, house and household items, food, and entertainment
- Use the following grammatical structures: preterite tense of regular, irregular and stem-changing verbs, imperfect tense, preterite and imperfect tenses contrasted, perfect tenses, commands, reflexive verbs, object pronouns shortened and demonstrative adjectives, and por/para
- Compare and contrast the culture of the Spanish speaking world to that of their own

Textbook and other required materials:

Motivos de Conversación, Sixth Edition, Nicholas, Dominicis and Neale-Silva, McGraw Hill (text, workbook and CD/tape program). Three ring binder and a new good quality cassette tape.

Optional Materials:

English Grammar for Students of Spanish. Spinelli, Emily, Olivia & Hill Press, 2003.
Quick Study Sheets – Spanish and English Grammar, Verbs, and Vocabulary.

Grading Policy

Final grade is based on results of

Workbook/Lab	10%	Compositions	10%
Class Participation	15%		
Quizzes	15%	Chapter Exams/Final	40%
Oral Production	10%		

Grading Scale

90-100=A	80-89.9=B	70-79.9=C	60-69.9=D	0-59.9=F
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Workbook/Laboratory Manual (Homework)

Time spent doing homework depends on the individual student. On the average, students should expect to work a minimum of twice the amount of class time.

Workbook pages will be collected to assess your progress.

Students are expected to do the following:

- Read the appropriate pages from *Motivos de Conversación* prior to coming to class.
- Do the assigned Workbook (WB) exercises. Correct your work in different color ink using the keys in the back of the WB. WB exercises will be reviewed in class or collected the day they are due.
- Do the corresponding lab exercises for submission. Write and correct your answers. The “Conversación” section of the lab will be turned in on a separate sheet of paper, except for the multiple choice exercises.
- Late assignments will have a 20% per calendar day reduction and should be turned in at the instructor’s office or the Parkhouse Information Desk.
- If you are absent on the day an assignment is due, you should bring it with you the next time you come to class; thereafter it will be considered a late assignment.

Class Participation

You are expected to complete the assignments given on the syllabus BEFORE coming to class. You are expected to be prepared in terms of vocabulary, reading and grammar, and an attempt to communicate orally. Since this grade is based only on class performance, it cannot be made up. Absences lower this grade significantly.

The criteria used to evaluate your class participation are as follows:

An “**A**” student (90-100) is one who is a leader in group activities, is well-prepared for class and uses Spanish as his/her ability permits.

A “**B**” student (80-89) is willing to participate but does so with some hesitation and is usually well prepared to engage in classroom activities.

A “**C**” student (70-79) must be called upon to get an answer, which is usually a yes or *no* response. This student is inconsistently prepared.

A “**D**” student (60-69) does not want to participate, is not cooperative and is not prepared.

Please review participation rubric to find out exactly how much each absence lowers your participation grade.

Quizzes

Students will take quizzes on vocabulary or grammatical structures. There will be a total of 9 quizzes in this course. The average of the best 7 quizzes will count as 15% of the final grade.

Oral Production

Instructor will interview students twice during the semester. See calendar of assignments for dates.

Compositions

Students will write three short compositions as indicated in the calendar of assignments. The topic of each composition is given in the *Para Resumir y Repasar* section of the WB. Each composition will receive a grade. Please submit the compositions electronically.

Examinations

There will be three examinations in this course. All exams will have the following sections.

Chapter Exam Format

- A. Listening part
- B. Vocabulary
- C. Grammar. There are several parts in this section.
- D. Reading comprehension. Questions and answers in English
- E. Personal questions or guided paragraph. Similar in format to the compositions in the WB
- F. Culture. Questions and answers in English

Final Exam

The final exam is scheduled by the registrar. The oral component will be taken after all students have completed the written portion of the final or at a scheduled appointment. This oral assessment may change according to the number of students in the class. The final is cumulative and will have the same format as the chapter exams.

Attendance

Attendance is mandatory and will be taken at every class. An absence, excessive tardiness and early departures lower your participation grade. If you are not in class you receive a “zero” for that day’s participation grade. Every four late arrivals or early departures will be counted as an absence. Six absences, for personal reasons will be accepted. Since six classes represent two weeks of formal contact, any absences beyond these will generate a letter or an e-mail from your instructor notifying you to drop the class. These six absences must be reserved for events such as minor illnesses, doctor’s visits, court appearances, funerals, weddings, honeymoons, **religious observances**, and family vacations. Keep track of your absences and tardiness.

Make-up Policy

If you are absent on the day of an exam, be prepared to take it immediately upon your return. You must have a DOCUMENTED excuse to make up an exam. Quizzes will not be made up, but the instructor will drop two quiz grades. Examples of a documented excuse are a doctor's note or a business trip itinerary.

Students with Disabilities Policy:

Students with disabilities may be eligible for accommodations in this course. Please contact Saul Finkel, Director of Services for Students with Disabilities in College Hall 133 at (215) 641-6575 or E-mail <http://www.mc3.edu/sa/stdisab/stdisab.htm> for more information.

Class Rules

Assignments: Assignments are due at the beginning of class on the date noted on the calendar. Late assignments will be penalized as explained before. Extensions will be considered under special circumstances.

Academic Honesty:

Plagiarism and cheating will not be tolerated in this class. Please refer to the college catalog under Academic Discipline for a complete description.

Classroom Etiquette: Interruptions disrupt the learning process. Turn off all cellular phones or similar devices. You should consult with the instructor in case of an emergency. Refrain from making comments outside the topic been discussed.

Students will not wear baseball caps during exams or quizzes. Water bottles will be on the floor when taking a quiz or exam.

Class Withdrawal:

The college's official withdrawal policy is as follows:

Prior to one week after mid-semester, students can withdraw from a course with a grade of "W" by completing a formal withdrawal application. After this time a grade of "W" is done at the discretion of the instructor. Failure to attend class is not an official withdrawal and may lead to a grade of "F" being assigned.

Class Cancellation Policy:

In the event that the instructor should cancel class, for reasons other than inclement weather, every effort will be made to notify students via e-mail and/or Blackboard.

E-Mail:

Please allow a 24 hour return time. The instructor will check e-mails in the early afternoon from Monday through Friday, unless otherwise announced.

